



ALAMEDA COUNTY  
CONGESTION MANAGEMENT AGENCY

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*October 30, 2008*  
*Agenda Item 6.3.1*

**Memorandum**

**DATE:** October 23, 2008  
**TO:** CMA Board  
**FROM:** Plans and Programs Committee  
**RE:** State Transportation Improvement Program (STIP) Quarterly At Risk Report

**Action Requested**

The Board is requested to approve the attached Quarterly At Risk Report for local projects programmed in the STIP Program.

**Discussion**

The Report, dated September 30, 2008, includes a total of 29 STIP projects being monitored for compliance with the STIP "Timely Use of Funds" provisions. Red zone projects are considered at a relatively high risk of non-compliance with the provisions. Yellow zone projects are considered at moderate risk, and green zone at low risk. The criteria for determining the project zones are listed near the end of the report. The durations included in the criteria are intended to provide adequate time for project sponsors to perform the required activities to meet the deadline(s). A project may have multiple risk factors that indicate multiple zones. The risk zone associated with each risk factor is indicated in the tables. Projects with multiple risk factors are listed in the zone of higher risk.

The CMA requests copies of certain documents related to the required activities to verify that the deadlines have been met. Typically, the documentation requested are copies of documents submitted by the sponsor to other agencies involved with transportation funding such as Caltrans, MTC, and the CTC. The one exception is the documentation requested for the "Complete Expenditures" deadline which does not have a corresponding requirement from the other agencies. Sponsors must provide documentation supported by their accounting department as proof that the Complete Expenditures deadline has been met. Once the project sponsor provides a copy of the Final Invoice to the CMA, the project is moved to the list of Completed Projects at the end of the report.

The information presented in the report is based on the information made available to the CMA's project monitoring team. This information stems from the project sponsors as well as other funding agencies such as Caltrans, MTC and the CTC.

Attachment

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### Red Zone Projects

Index	PP No.	Sponsor	Project Title	Phase	FY	Req'd Activity	Date Req'd By	Zone	Notes	Prev Zone
	Source	Prog'd Amount (\$x 1,000)								
1	160	ACCMA	I-680 SB HOT Lane Accommodation	Con	07/08	Award Contract	12/26/08	R	\$8M Alloc'd 6/26/08	R
	RIP	\$8,000								
2	2009N	Alameda	Tinker Avenue Extension	Con	07/08	Award Contract	3/25/09	R	\$4M Alloc'd 9/25/08	R
	RIP	\$4,000								
3	2009P	BART	Ala. Co. BART Station Renovation	Con	07/08	Allocate Funds	12/30/08	R	6-Month Ext App'd	R
	RIP	\$3,000								
	RIP	\$248	PSE	07/08	Complete Expend	6/30/10	G	\$248 Alloc'd 9/5/07		R
4	2009Y	BART	Ashby BART Station Concourse/Elevator Imps	Con	07/08	Award Contract	12/26/08	R	\$1,200 Alloc'd 6/26/08	R
	RIP-TE	\$1,200								

### Yellow Zone Projects

Index	PP No.	Sponsor	Project Title	Phase	FY	Req'd Activity	Date Req'd By	Zone	Notes	Zone
	Source	Prog'd Amount (\$x 1,000)								
5	2009C	AC Transit	Berkeley/Oakland/San Leandro Corridor MIS	Env	06/07	Complete Expend	6/30/09	Y	\$2,700K Alloc'd 4/26/07	G
	RIP	\$2,700								

### Green Zone Projects

Index	PP No.	Sponsor	Project Title	Phase	FY	Req'd Activity	Date Req'd By	Zone	Notes	Zone
	Source	Prog'd Amount (\$x 1,000)								
6	2009A	AC Transit	Maintenance Facilities Upgrade	Con	06/07	Accept Contract	3/7/10	G	\$3,705K Alloc'd 9/7/06 See Note 2	G
	RIP	\$3,705								
7	2009B	AC Transit	SATCOM Expansion	Con	06/07	Accept Contract	3/7/10	G	\$1,000K Alloc'd 9/7/06 See Note 2	G
	RIP	\$1,000								
8	2009D	AC Transit	Bus Component Rehabilitation	Con	06/07	Accept Contract	1/17/10	G	\$4.5M Alloc'd 7/20/06 See Note 2	G
	RIP	\$4,500								
9	2009I	AC Transit	New Bus Component Rehabilitation Project	Con	07/08	Accept Contract	5/29/11	G	\$7,738 Alloc'd 5/29/08	R
	RIP	\$7,738								
10	2009Q	AC Transit	Bus Purchase	Con	06/07	Accept Contract	4/12/10	G	\$14M Alloc'd 10/12/06 See Note 2	G
	RIP	\$14,000								
11	2009X	AC Transit	Zero Emission Bus Project	Con	07/08	Accept Contract	3/20/11	G	\$7.81M Alloc'd 9/20/07 See Note 2	R
	RIP	\$7,810								

### Green Zone Projects (Cont.)

Index	PP No.	Sponsor	Project Title	Source	Prog'd Amount (\$x 1,000)	Phase	FY	Req'd Activity	Date Req'd By	Zone	Notes	Zone
12	2179	ACCMA	Planning, Programming and Monitoring <sup>1</sup>	RIP	\$1,311	Con	07/08	Complete Expend	6/30/10	G	\$1,311 Alloc'd 7/26/07	G
				RIP	\$111	Con	06/07	Complete Expend	6/30/09	NA	Expenditures Comp.	G
				RIP	\$110	Env	05/06	Complete Expend	6/30/08	NA	Expenditures Comp.	G
				RIP	\$1,409	Con	08/09	Allocate Funds	6/30/09	G	Allocation pending budget	G
				RIP	\$1,209	Con	09/10	Allocate Funds	6/30/10	G		G
				RIP	\$1,210	Con	10/11	Allocate Funds	6/30/11	G		G
				RIP	\$1,000	Con	11/12	Allocate Funds	6/30/12	G		G
				RIP	\$1,000	Con	12/13	Allocate Funds	6/30/13	G		G
13	62E	ACCMA	I-80 Integrated Corridor Mobility	RIP	\$954	Env	07/08	Complete Expend	6/30/10	G	\$954 Alloc'd 9/5/07 Contra Costa RIP	G
14	44C	ACCMA	I-880 Reconstruction, 29th to 23rd	RIP	\$5,000	PSE	09/10	Allocate Funds	6/30/10	G		G
				RIP	\$7,000	Con	11/12	Allocate Funds	6/30/12	G		G
15	16V	ACTA	I-880/Mission Blvd, Phase 1B/2	RIP	\$10,000	Con	09/10	Allocate Funds	6/30/10	G		G
16	81D	ACTA	Rte 84 Expressway - Fremont and Union City	RIP	\$9,300	Con	10/11	Allocate Funds	6/30/11	G		NA
17	16U	ACTIA	I-580 Castro Valley I/C Improvements	RIP	\$7,315	Con	07/08	Accept Contract	6/26/11	G	\$7.315M Alloc'd 3/12/08	R
18	2009L	Alameda Co.	Vasco Road Safety Improvements	RIP	\$4,600	Con	07/08	Accept Contract	7/29/11	G	\$4.6M Alloc'd 2/14/08 Contract Award 7/29/08	R
19	1014	BART	BART Transbay Tube Seismic Retrofit	RIP	\$38,000	Con	07/08	Accept Contract	3/5/11	G	\$38M Alloc'd 9/5/07	R
20	2009W	Berkeley	Ashby BART Station Intermodal Imps	RIP	\$4,614	Con	07/08	Accept Contract	12/26/11	G	\$4,614 Alloc'd 6/26/08	R
				RIP	\$1,500	Con	09/10	Allocate Funds	6/30/10	G	AB-3090 approved 8/28/08	NA
21	57A	Caltrans	Caldecott Tunnel 4th Bore	RIP	\$2,000	PSE	08/09	Allocate Funds	6/30/09	G		NA
22	2014U	GGBHTD	SF Golden Gate Bridge Barrier	RIP	\$12,000	Con	11/12	Allocate Funds	6/30/12	G		NA
23	2009K	LAVTA	Satellite Bus Operating Facility (Phases 1 & 2)	RIP	\$1,500	Con	06/07	Accept Contract	9/10/10	G	Contract Awd 9/10/07	G
				RIP	\$4,000	Con	10/11	Allocate Funds	6/30/11	G		G
24	2100A	MTC	Planning, Programming and Monitoring <sup>1</sup>	RIP	\$86	Con	06/07	Complete Expend	6/30/09	G	\$86K Alloc'd 7/20/06	G

### Green Zone Projects (Cont.)

Index	PP No.	Sponsor	Project Title							
		Source	Prog'd Amount (\$x 1,000)	Phase	FY	Req'd Activity	Date Req'd By	Zone	Notes	Zone
25	2100	MTC				<b>Planning, Programming and Monitoring<sup>1</sup></b>				
		RIP	\$113	Con	07/08	Complete Expend	6/30/10	G	\$113 Alloc'd 7/26/07	Y
		RIP	\$110	Con	06/07	Complete Expend	6/30/09	G	Expenditures Comp.	G
		RIP	\$110	Env	05/06	Complete Expend	6/30/08	G	Expenditures Comp.	Y
		RIP	\$113	Con	08/09	Allocate Funds	6/30/09	G	Allocation pending budget	G
		RIP	\$113	Con	09/10	Allocate Funds	6/30/10	G		G
		RIP	\$113	Con	10/11	Allocate Funds	6/30/11	G		G
		RIP	\$114	Con	11/12	Allocate Funds	6/30/12	G		G
		RIP	\$114	Con	12/13	Allocate Funds	6/30/13	G		G
26	1022	Oakland				<b>Rte. 880 Access at 42<sup>nd</sup> Ave./High St., APD</b>				
		RIP	\$5,990	R/W	07/08	Complete Expend	6/30/10	G	\$5.990M Alloc'd 12/13/07	Y
27	2100C1	Oakland				<b>MacArthur Transit Hub Improvement, 40th St</b>				
		RIP-TE	\$193	Con	07/08	Accept Contract	12/1/10	G	Alloc App'd 7/26/07	R
28	2100E	Oakland				<b>7th St. / West Oakland TOD</b>				
		RIP-TE	\$1,300	Con	09/10	Allocate Funds	6/30/10	G		NA
29	2110	Union City				<b>Union City Intermodal Station</b>				
		RIP	\$4,600	Con	07/08	Accept Contract	11/13/10	G	\$4.6M Alloc'd 9/5/07	R
		RIP	\$720	Con	05/06	Accept Contract	11/13/10	G	\$720K Alloc'd 11/9/06	R
		RIP-TE	\$5,307	Con	05/06	Accept Contract	11/13/10	G	\$5,307K Alloc'd 11/9/06	G
		RIP-TE	\$2,000	Con	06/07	Accept Contract	11/13/10	G	\$2,000K Alloc'd 11/9/06	G
		RIP	\$9,787	Con	06/07	Accept Contract	11/13/10	G	\$9,787K Alloc'd 11/9/06	R
		RIP	\$715	Con	11/12	Allocate Funds	6/30/12	G		NA

**Notes:**

- 1 PPM funds programmed in the Con phase are not subject to the typical construction phase requirements. Once PPM funds are allocated, the next deadline is "Complete Expenditures."
- 2 Transit projects receiving State-only funds are subject to project specific requirements included in agreements with Caltrans.

### 2008 STIP -Timely Use of Funds Provisions

The At Risk Report monitors the STIP Timely Use of Funds Provisions included in the current STIP Guidelines as adopted by the CTC. The current Timely Use of Funds Provisions are as follows:

Required Activity	Description
Allocation	For all phases, by the end (June 30th) of the fiscal year programmed in the STIP.
Construction Contract Award <sup>1</sup>	Within six (6) months of allocation.
Accept Contract	Within 36 months of contract award.
Complete Expenditures	For Env, PSE, & R/W funds, costs must be expended by the end of the second FY following the FY in which the funds were allocated.
Final Invoice (Final Report of Expenditures)	For Env, PSE, & R/W funds, within 180 days (6 months) after the FY in which the expenditure occurred. For Con funds, within 180 Days (6 months) of contract acceptance.

### Zone Criteria

The At Risk Report utilizes the deadlines associated with each required activity of the STIP Timely use of Funds Provisions to assign a zone of risk. The following zone criteria was developed for each of these risk zones (Red, Yellow, & Green). For the Final Invoice, this activity is tracked but no zone of risk is assigned.

Required Activity	Criteria Timeframes for Required Activities		
	Red Zone	Yellow Zone	Green Zone
Allocation -Env Phase	within four months	within four (4) to eight (8) months	All conditions other than Red or Yellow Zones
Allocation -PS&E Phase	within six months	within six (6) to ten (10) months	All conditions other than Red or Yellow Zones
Allocation -Right of Way Phase	within eight months	within eight (8) to twelve (12) months	All conditions other than Red or Yellow Zones
Allocation -Construction Phase	within eight months	within eight (8) to twelve (12) months	All conditions other than Red or Yellow Zones
Construction Contract Award <sup>1</sup>	within six months	NA	All conditions other than Red or Yellow Zones
Accept Contract	within six months	within six (6) to twelve (12) months	All conditions other than Red or Yellow Zones
Complete Expenditures	within eight months	within eight (8) to twelve (12) months	All conditions other than Red or Yellow Zones
Final Invoice (Final Report of Expenditures)	NA	NA	NA

### Other Zone Criteria

<b>Yellow Zone</b>	STIP /TIP Amendment pending
<b>Red Zone</b>	Extension Request pending

#### Notes:

<sup>1</sup> June 2006 CTC action, Resolution G-06-08, changed the construction contract award deadline from within 12 months of the Allocation date to within 6 months of the Allocation date.